

# EOP CHECKLIST

- ☐ **County name:** On title page and in header or footer of subsequent pages.
- ☐ **Mission / Purpose / Scope:** Broadly describe what the EOP is used for and when it should be used.
- ☐ **Hazard Assessment:** general statement about the top five (5) natural and top five (5) human-caused hazards affecting your county. Briefly describe each hazard's effect and likelihood of occurrence in your community.
- ☐ **Demographics:** basic info on your population from U.S. census sites. Can be in charts or tables.
  - **Population:** county, cities
  - **Functional Needs Population**
  - **Medical Facilities**
  - **Water Districts**
  - **Sewer Services**
  - **Law Enforcement**
  - **High Occupancy Structures**
  - **Shelters**
  - **Rural / Urban population**
  - **Institutionalized**
  - **Housing Units:** rentals, homes, seasonal
  - **Heating Sources**
  - **Electrical Services**
  - **Fire Departments**
  - **Transportation Entities**
  - **Unique Facilities**
- ☐ **Direction and Control:** Describe of the overall direction and control during an emergency.
  - **Political organization:** Describe how your county/city politics works, magistrates, city council, elected official hierarchy. Order of succession, Wire diagrams can be used
  - **EOC organization:** Where are you EOC and alternate EOC located, how is your EOC structured? ICS charts can be used.
- ☐ **Assumptions**
- ☐ **References:** Federal statutes, KRS, regional guidance, local ordinances, MOUs/MOAs.